

**Minutes of Special and Regular Meeting of May 13, 2014  
One Twin Pines Lane, Belmont, CA**

**CLOSED SESSION: 6:35 P.M.**

- A. Conference with Labor Negotiator, Greg Scoles, pursuant to Government Code Section 54957.6: BPOA (Belmont Police Officers Association)

Attended by Councilmembers Wright, Reed, Stone, Braunstein, City Manager Scoles, City Attorney Rennie, Human Resources Director Dino, Finance Director Fil, Labor Negotiator Doughty (via telephone). Mayor Lieberman was absent and City Clerk Cook was excused from attending.

**ADJOURNMENT** at this time, being 7:00 p.m.

**Terri Cook  
City Clerk**

**REGULAR MEETING**

**CALL TO ORDER 7:05 P.M.**

**ROLL CALL**

**COUNCILMEMBERS PRESENT:** Reed, Braunstein, Stone, Wright

**COUNCILMEMBERS ABSENT:** Lieberman

**STAFF PRESENT:** City Manager Scoles, City Attorney Rennie, Public Works Director Oskoui, Community Development Director de Melo, Parks and Recreation Director Gervais, Finance Director Fil, Human Resources Director Dino, City Treasurer Violet, City Clerk Cook.

**PLEDGE OF ALLEGIANCE**

Led by City Manager Scoles

**REPORT FROM CLOSED SESSION**

No reportable action

**SPECIAL PRESENTATIONS**

**Proclamation Declaring May 18-24, 2014 as Public Works Week**

Vice Mayor Braunstein read the proclamation.

Public Works Director Oskoui outlined open house activities in celebration of Public Works Week.

## **PUBLIC COMMENTS AND ANNOUNCEMENTS**

**Birgit Merian** and **Charles Merian** spoke regarding the changes proposed on the cell tower located on Notre Dame Avenue.

**Katie Wilcox**, American Cancer Society, invited the City Council to the upcoming Relay for Life event.

## **COUNCIL MEMBER COMMENTS AND ANNOUNCEMENTS**

Councilmember Stone spoke regarding the 50<sup>th</sup> anniversary of Babe Ruth in Belmont.

## **ITEMS APPROVED ON CONSENT CALENDAR**

**Minutes** of Special and Regular City Council Meeting of April 8, 2014, and Regular Belmont Fire Protection District Meeting of April 8, 2014

**Ordinance 2014-1075** Adopting Procedures and Requirements for Consideration of Development Agreements

**Resolution 2014-065** of the City Council Approving Amendment #2 with Whitlock and Weinberger Transportation, Inc. for an Amount not to Exceed \$14,000 for Additional Scope of Work not included in the Ralston Avenue Corridor Study and Improvements Project

**Resolution 2014-066** of the City Council Authorizing the Renewal of a Three Year Service Agreement with Mission Communication, LLC, a Sole Provider, for Supervisory Control and Data Acquisition (SCADA) Communication for the Sewer and Storm Pump Stations for an Amount not to Exceed \$32,373

**Resolution 2014-067** of the City Council Authorizing a Purchase Order for Engineered Wood Fiber from Jetmulch Company in an Amount Not to Exceed \$10,000

**Resolution 2014-068** of the City Council Authorizing the Purchase of Furniture for the Twin Pines Senior and Community Center in an Amount Not to Exceed \$40,000

**Resolution 2014-069** of the City Council Approving a Service Agreement with Stifel, Nicolaus & Company, Inc. to Perform Services as Financial Advisor

**Resolution 2014-070** of the City Council Approving Plans and Specifications, Authorizing Advertisement for Sealed Bids, and Authorizing the City Manager to Execute a Contract with the Lowest Responsible Bidder for an Amount not to Exceed \$640,000, and Approving a Ten Percent Construction Contingency for the Ralston Avenue Sanitary Sewer Main Replacement Project (between Notre Dame Avenue and South Road), City Contract Number 2014-526, and Amendment to the FY 2014 Budget for a Supplemental Appropriation

**Resolution 2014-071** of the City Council Authorizing the City Manager to Enter into a Five Year Agreement with Astound Broadband, LLC for Internet Service for an Annual Amount not to Exceed \$9,341 and **Resolution 2014-72** Authorizing the City Manager to Enter into a One Year Contract with AT&T Business Solutions for Telecommunication Services for an Amount not to exceed \$14,879

**Resolution 2014-073** of the City Council Authorizing the Issuance of a Purchase Order to Xtelesis Corporation to Procure, Install and Maintain a Telephone System for an Amount not to Exceed

\$120,508 and **Resolution 2014-074** Authorizing the City Manager to Enter into a Three Year Agreement with U.S. TelePacific Corporation for Telecommunication Services for an Annual Amount not to Exceed \$36,752

Waive further reading of ordinances

**ACTION:** On a motion by Reed/Stone, Consent Calendar was unanimously approved (4-0, Lieberman absent).

Councilmember Stone acknowledged the Information Technology Department for its effort on the new phone system. He noted that this will result in substantial savings to the City.

## **OTHER BUSINESS**

### **An Ordinance of the City of Belmont Amending Belmont City Code Chapter 22 Regarding the Construction, Maintenance and Repair of Sidewalks**

City Attorney Rennie stated that this item is a result of dissolution of RDA. RDA used to be responsible for sidewalks in the downtown. Recommend the SA bring sidewalks up to good condition and then turn over to the adjacent property owners in the future.

Councilmember Braunstein recommended performing outreach to advise businesses.

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Wright, the ordinance was introduced and second reading set for May 27, 2014 (4-0, Lieberman absent).

### **Update Regarding Downtown Revitalization, Belmont Village, and 2035 General Plan Update Project**

Community Development Director de Melo provided update on GP update and downtown planning and potential grant monies. He recommended forming a subcommittee to evaluate proposals for consultant for next phase.

**ACTION:** On a motion by Councilmember Stone, seconded by Councilmember Reed, and unanimously approved (4-0, Lieberman absent) to form a subcommittee of Councilmember Wright and Vice Mayor Braunstein to evaluate proposals.

## **COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL ASSIGNMENT UPDATES, AND STAFF ITEMS**

Verbal report from Councilmembers on Intergovernmental (IGR) and Subcommittee Assignments Councilmember Reed spoke regarding the Infrastructure Committee re telephone survey. Results should be available soon.

Councilmember Stone spoke regarding Library JPA. Update stats on Belmont Library. Subcommittee will be formed to study excess funds.

**Council Intergovernmental Assignments for 2014 - Update (continued from April 22, 2014)**  
List updated.

**Verbal Report from City Manager**

City Manager Scoles announced the upcoming Public Works open house as well as the next Ralston Corridor Study public meeting.

**ADJOURNMENT** at this time, being 7:45 P.M.

**Terri Cook**  
**City Clerk**

Meeting audio-recorded and videotaped